

West Shore Unitarian Universalist Church
Board of Trustees Meeting
Thursday, August 23, 2023, 6:36 - 8:30 p.m.
Minutes and Motions
Approved Sept. 26, 2023, 6:45 p.m.

TRUSTEES

- **Mark Aulisio**
- **Cathy Bollin** (President)
- **Kelly Pinkas** (Vice President)
- **David Drickhamer** (Secretary)
- Brian Gardner (Past President) - absent
- **Kathy Kosiorek**
- **Matt LaWell**
- **Kathy Little**
- **Linda New**
- Dave Willett - absent
- **Jen Wynn** (Treasurer, Finance Committee Chair)

STAFF

- **Suehana Kieres**
- **Rev. Anthony Makar**
- **Meghan Ross**

MINUTES

1. **Chalice Lighting and Sharing of 8th Principle Personal Story** - Cathy Bollin
2. **Review: Qualities of a good board member,**
1.4 Expectations of Board Members....
3. **Approval of June BOT Minutes** - David Drickhamer
Motion to approve June BOT minutes from our meeting on June 22.
Motion made by Kelly Pinkas, seconded by Mark Aulisio. All in favor, none opposed.
4. **Approval of Annual Meeting Minutes** - David Drickhamer
Motion to approve Annual Meeting minutes with clarifications.
Motion made by Mark Aulisio, seconded by Kelly Pinkas. All in favor, none opposed.
5. **Finance Committee Report** - Jen Wynn

Review of monthly financial reports format and current performance.

Motion to accept the \$5,000 Designated Gift from Judy Stryffeler restricted for R-191

Building and Maintenance. Motion made by Kelly Pinkas, Seconded by Kathy Kosiorek. All in favor, none opposed.

WSUUC PNC Investment Account ESG compliance - Review and discussion of investment account compliance with church ESG investment policy intentions. As a diversified investment, some ESG-labeled funds are in fact partially invested in activities that are not well-aligned with church values. Send additional thoughts and observations to Jen Wynne and/or the Finance Committee.

6. **Motion to approve incoming President's appointments to the Governance Committee: Kathy Kosiorek, Cathy Bollin, Brian Gardner, and Linda New. Motion made by Kelly Pinkas, Seconded by David Drickhamer. All in favor, none opposed.** Thanks Kathy, Cathay, Brian and Linda!
7. **Motion to make the Senior Minister's triennial evaluation (per policy 4.3.4) a one-time quadrennial evaluation to be appointed by the Board and the Senior Minister Ad Hoc Quadrennial Review Committee no later than November 30, 2023. Motion made by Kelly Pinkas, seconded by Cathy Little. All in favor, none opposed.**
8. **Motion to name Matt LaWell as a board liaison to the Child Care Center. Motion made by Kelly Pinkas, seconded by Mark Aulisio. All in favor, none opposed.** Thanks Matt!

[Refreshment Break]

9. **Motion to appoint Suzanne Rusnak to fulfill an open position on the Nominating committee (left by Jackie Young). Motion made by Kelly Pinkas, seconded by Mark Aulisio. All in favor, none opposed.**

10. Review of Gun Violence Awareness Sign Request

Discussion points:

- What is our policy? Exactly how do we make a statement of conscience and/or an act of immediate witness?
- How can we best support the passion and call to action (on this and future issues) of the Justice and Outreach Council?
- We need a process for expressing our hearts to the local community.
- As things currently stand, according to our bylaws, a 30% quorum is required for any statement of conscience.
- **How can we create a policy that establishes the guidelines for public policy statements?** Statements of immediate witness are for timely issues that urgently call for some kind of alignment and awareness.
- What is an acceptable term limit for statements of conscience and immediate acts of conscience?

Governance committee will review our current policy draft and – for inspiration and guidance – the public policy of the First Parish UU church of Arlington, Mass., which has put together a well thought out policy for such actions.

11. Motion to set the Annual Meeting date as April 28, 2024. Motion made by Kelly Pinkas, seconded by Mark Aulisio. All in favor, none opposed.

12. RE Report – Meghan Ross

- Summer programming ended August 20th
- Only a few more RE teachers are needed for the coming year.
- Will offer Coming of Age, first time since 2019.
- 2023-2024 RE prospectus is complete
- Three new curricula for 2023-2024 year:
"Becoming- Coming of Age" for high school
"Superhero Academy" for grades 2-3, and
"Love Connects Us" for grades 4-5.
- Mel McGucken will continue as Youth Ministry Coordinator for one more year.
- 59 total school numbers....

13. Membership and Engagement Coordinator Report – Diane Alcorn

Activities presented in BOT Packet.

June: 18 New Visitors entered, 10 New Members signed the Membership Book

July: 13 New Visitors, 3 New Members signed the Membership Book

Current Membership is 459

14. Senior Minister Report - Rev. Anthony Makar

- Thematic focus for 2023-2024: Love/Covenant/Healthy Boundaries
- All year sermon series based on bell hooks' book *All About Love*
- Reintroducing West Shore's covenant on Sept 10, the Annual Water Celebration
- Minister sabbatical plan will presented in September
- Implementing the Justice Vision which the congregation affirmed at its May 2023 meeting, starting with recruiting and starting up the Justice Visioning Steering Team. We need 3-5 members.

14. Road Ahead, Follow-up Actions, Additional Topics - Board of Trustees

BOT management and activity discussion. Should we reintroduce a process observer for alignment with the board covenant - How did we do? Also do we have an education requirement for the board?

Closing reading - A New Year for Beloved Community by Debra Haffner

RETREAT: Saturday, September 16, 9:00 am - 4:00 pm

NEXT BOARD MEETING: September 26, 2023 @ 6:30pm

- Refreshments: Kathy Little and Kelly Pinkas (Cake!)
- Opening Reading: Volunteer Needed
- Closing Reading: Volunteer Needed

PERPETUAL CALENDAR: September - October

September

- **BOT** – Regular monthly meeting
- **SM** – Ensures that the Annual Report is published
- **BOT/SM** – Annual Board retreat to:
 - Evaluate the success and any difficulties in achieving the prior year's AVOM
 - Agree on the next year's Open Questions, and a schedule for engaging the congregation
 - Agree on the next year's AVOM

October

- **FC** – Provides quarterly financial statements to the Board
- **SM** – Ensures that all paid staff have established goals supportive of the AVOM
- **SM** – With the Coordinating Team, ensures that leaders of the ministry teams develop goals supportive of the AVOM
- **BOT** – Regular monthly meeting
- **BOT/FC** – Finance Committee holds an educational session with Trustees to ensure they have an adequate understanding of the congregation's financial status and goals

BOT: Board of Trustees

FC: Finance Committee

NC: Nominating Committee

SM: Senior Minister

2023-2024 MEETING SCHEDULE

- **Retreat:** Saturday, **September 16**, 9:00am - 4:00 pm
- Tuesday, **September 26**, 6:30 – 8:30
- Tuesday, **October 24**, 6:30 – 8:30
- Thursday, **November 30**, 6:30 – 8:30
- Tuesday, **January 23**, 6:30 – 8:30
- Tuesday, **February 27** 6:30 – 8:30

- Thursday, **March 28**, 6:30 – 8:30
- Tuesday, **April 23rd**, 6:30 – 8:30
- Tuesday, **May 21**, 6:30 – 8:30
- Wednesday, **June 26**, 6:30 – 8:30