

APPROVED  
EXECUTIVE BOARD OF TRUSTEES MEETING  
Tuesday, January 22, 2019

Called to Order at 7:07 PM

Place: Library

**Officers Present**

- Mimi Mayer, President
- Joe Schafer, Vice President
- Carolyn Brown, Secretary
- Daniel Ang, Member At Large

**Trustees Present**

- Warren Campbell-Gaston
- Meghan Ross
- Chann Spellman
- Karen Auer

**Trustees Absent**

- Terry Selby

**Executive Officer Present**

- Reverend Tricia Hart

**Staff:**

- Layne Richard-Hammock
- Reverend Chris Long
- Michelle Ma

**Members:**

- Joan Clark
- Jenn Wynn

**Opening Reading:** Mary Oliver, *Angels* - Joe

**Check In**

**Consent Agenda**

Layne – Add to coming up: OWL for K-1

Chris – Justice Council now has institutional authority

Tricia – Personnel Committee

**Motion: Chann moves to approve consent agenda, Daniel seconds**

All in favor, no opposed, no abstentions

## Finance

- Jenn Wynn
  - PNC Investment
    - Moved to local rep for Investment Advisor, lower fees, discussed socially responsible investing
  - Agreed Upon Procedures
    - Report from account with findings
    - **Motion to accept Agreed-Upon Procedures made by Joe, second by Meghan**
      - No opposed, No abstentions
  - Asset Allocation Dashboard
    - **Motion to approve transferring all the remaining balance in the UUA common endowment to newly established Vanguard socially responsible funds, assuming reasonable fees**
      - Motion by Karen
      - Second by Warren
      - All in favor, no abstentions
  - Church Care Center under budget
    - Adding additional toddler room in February
      - Waiting on state inspection
  - Endowment
    - Receive 5% of endowment as income
  - \$10,000 Anonymous Gift Received for operating budget, designated for justice
    - **Motion to accept the gift for the operating budget made by Daniel**
      - **Second by Meghan**
    - Signed Donation Designation Form

## Extension of Interim Minister

- Off Budget Fund
  - Left over ministerial search funds could be used
  - **Motion by Joe to extend Michelle offer as summer minister, second by Karen**
  - **All in favor**

## Annual Meeting May 19<sup>th</sup>

- Will be immediately after service in sanctuary
- Need two board volunteers to help plan with Mimi

## Bylaws

- Current redline version is posted on website
- Endorse current version, then if there are major issues raised will discuss next month
  - Final version will be posted without redline
- **Motion to accept current redline version for vote made by Joe, second by Chann**
  - All in favor, no opposed
- Plan for notice
  - Send mail notice by post cards

- Highlight new rules of procedure
  - Amendments must be made in writing 10 day prior
  - No amendments may be made from the floor

#### **Growth Task Force – Daniel**

- Task force met earlier this month
- Will be getting card reader to be able to take payments at door for InReach luncheons or text to give
  - Payment processing company is partnered with Realm
- Three subcommittees
  - Marketing
  - Financial Development (Stewardship)
  - Membership Development (InReach, leadership incubation)
- Lunch on February 24<sup>th</sup> – Quiz on how people like to give
  - Create giving style
  - Color coded with stickers

#### **Legacy Committee**

- Question of accepting real property bequests
- Re-write Tangible Gifts policy

**Closing Reading:** MLK, Nobel Peace Prize acceptance speech

**Adjourned: 8:58 PM**