

**West Shore Unitarian Universalist Church**  
**Board of Trustees Meeting**  
**Thursday, Dec. 1, 2022, 6:30-9:30 p.m.**  
**Motions and Minutes**  
**Approved Jan. 26, 2023, 6:39 p.m.**

## **TRUSTEES**

### Present

- Mark Aulisio
- Cathy Bollin (Vice President)
- David Drickhamer (Secretary)
- Brian Gardner (President)
- Kathy Kosiorek
- *Gary Kustis (Past President) - absent*
- Liz Nolan
- *Suzanne Rusnak - absent*
- *Dave Willett - absent*
- *Jen Wynn (Treasurer, Finance Committee Chair) - absent*

## **STAFF**

- Suehana Kieres - via zoom
- Rev. Anthony Makar
- Meghan Ross

## **MINUTES**

1. **Chalice Lighting and Opening Reading** - Mark Aulisio  
Quotes: Leonard Cohen and Gustav Flaubert
2. **Approval of Minutes** - David Drickhamer

**Motion to approve October BOT minutes. Motion made by Brian, seconded by Mark. All in favor, none opposed.**

3. **8th Principle Initiatives Update** - Brian Gardner
  - Book initiative: ***Wait, Is This Racist?***  
The board commits to read two chapters prior to each board meeting. There are 10 chapters. The BOT has 6 more meetings this church year, which allows 2 chapters for each meeting, leaving our last meeting for review and reflection. Our primary question to consider: Is there anything here we can adapt and adopt at West Shore?

To Do: By Thursday Jan. 26, the date of our next board meeting, we will read two chapters. We will review a couple of questions at the start of the next and each meeting.

#### 4. **West Shore Archivist** - Gaile Schafer Review and Appreciation

- What she does:
  - When she started gathering our material together, the orders of service and board meeting minutes were all up in the attic, mostly unorganized. She spent 6 months organizing everything.
  - She created an archive from those 76 years of orders of service, bulletins, etc.
  - **Today, the church archives contain every order of service since 1945.**
  - And almost all of the annual reports, which are the bible of our church.
  - Suehana keeps one year of board minutes and orders of service on hand. She passes them on to Gaile when she reuses the folder for next year.
  - Other material in the archives:
    - Biographies of all the ministers, and anything significant that happened when they were here. Note: We have few actual sermons from some of the ministers, including recent ministers.
    - We have historical records for religious education, rummage sales, church bazaars.
    - We have a lot of info about programs and initiatives that no longer exist: Like the evening alliance and day alliance (among other activities they made grape jelly from the grapes that were grown on this property before the church was built).
  - Favorite moments of discovery:
    - Receipt for the Steinway, was mixed in with some construction and remodeling samples.
    - Letter from Albert Sweitzer's sister related to women after the war collecting dresses for women for his hospital in Africa
    - Steve Allen - "Meeting of the Minds" sketch material. We copied the sketch format for 4 services.. We have a letter from him giving permission to copy the format.
    - Our church first used the flaming chalice as a symbol. High school kids were in charge of Christmas Eve service, in 1984. That is considered the beginning of the use of a chalice.
    - David Cole's papers: We have a wealth of his material; he was very active in social justice.
    - Walrus whisker: from when we did something about the Inuit. The whisker was used as needles, summer camp they made needles out of walrus whiskers.

- I've learned that you have to look at everything, and never throw anything out! It can be a physically challenging task moving the boxes of records around.
- She gets many requests from other churches about how to set up and organize a church archive.
- One of the hardest things she does as archivist is try to find answers to people's questions.
- She is going to continue the role; if she didn't want to continue to do it, she would let someone know.
- Question from Anthony: How can what's in the archive help us today? For example, regarding Anti-Racism Anti-Oppression Multi-Cultural (ARAOMC) work. Is the information and detail there?
  - Yes it is. Good ideas and with great intentions have been launched repeatedly, and have petered out, leaving people frustrated and disillusioned.... *Discussion: History of past ARAOMC work, justice ministry, justice minister, etc.*

## **BREAK**

### **5. Annual Meeting Planning - BOT**

- We will address annual meeting planning at every upcoming BOT meeting.
- Annual meeting day of week and date.
  - Sunday after the service, with food (vs. separate day of week) is the BOT consensus.
  - Primarily considered 2 options: June 11, flower communion Sunday, or the choral Sunday in May.

**Motion that we hold the annual congregational meeting on Sunday, June 11, 2023.  
Motion made by Brian, seconded by Liz. All in favor, none opposed.**

### **6. RE Report Highlights - Meghan Ross (See BOT packet for details)**

- Steady attendance numbers.
- Working on a Christmas Pageant this year. Junior choir will be doing their traditional performance.
- Holiday program will benefit Birthing Beautiful Communities.
- Membership and Engagement.

### **7. Financial Report - Suehana Kieres**

- November cash flow/balance will be much higher and the service auction did very well.
- We're doing well in October and November, for the moment. We have a deficit budget however, so our cash balance is likely to decline as the year unfolds.
- Finance committee is still calling for a Childcare Center mission and vision.

- Stabilization grant did come in (\$173,200). We've paid for expenses and some improvements: New floors, painting. Teachers received bonuses.
- ERC grant has been re-submitted. Could take 6 months.

**8. Senior Minister Report - Rev. Anthony Makar**

- Chancel screen lighting. We want to figure out how to use the lighting capabilities without the visual issues.
- Article II - Reported to UUA
- Volunteer Survey in development - Goal is to connect more people (especially new people) to the activities, needs, and priorities of the church.

**9. Road Ahead and Follow-up Actions - BOT**

- December - no additional meeting
- We will all read the first two chapters of *Wait, Is This Racist?*
- Goal: Stronger cadence for annual activities of the board - Hotchkiss
- Replacement for Dierre Cody's position on the board (who has had to step down for personal reasons)
- Annual meeting: Logistics and focus. Think about what topics and issues should we address at the next annual meeting?

**10. Closing Reading & Extinguishing the Chalice - Kathy Kosiorek**

Langston Hughes - [I, Too](#)

From the UUA website - [Into the World Singing...](#)

**NEXT BOARD MEETING: January 26th, 2023**