

**West Shore Unitarian Universalist Church
Board of Trustees Meeting
Thursday, January 27, 2022, 6:30-9:30 p.m.
Motions and Minutes
Approved February 24, 2022 6:45 p.m.**

Present

TRUSTEES:

Gary Kustis
Sarah Soper
David Drickhamer
David Willett
Lois Riemer (via Zoom)
Kathy Kosiorek (via Zoom)
Brian Gardner
Suzanne Rusnak
Liz Nolan
Daniel Ang, ex-officio (via Zoom)

STAFF:

Rev. Anthony Makar
Suehana Kieres
Meghan Ross

FINANCE COMMITTEE:

Jen Wynn - chair

PRESENTERS:

Mary-Jo Maish (via Zoom)
Susan Ballard (via Zoom)

MOTIONS:

Motion made for approval of December 2, 2021 minutes with edits from Jen and proofreading from Kathy, made by Liz, David Willett seconds - all in favor, none opposed

Motion to accept the Reviewed Financial Statements for Fiscal Year ended June 30, 2021 dated October 16, 2021 as prepared by Beatrez & Company CPAs (Hilary Frank Beatrez, CPA and Paula E Beatrez, CPA) made by Lois, seconded by Sarah - all in favor, none opposed

Motion to approve the WSUUC Finance Committee Roles & Responsibilities Policy, revised November 16, 2021, made by Liz, seconded by Kathy - all in favor, none opposed

Motion to accept a \$29,500 bequest from Liane Bliss (amending bequest amount made previous month) to be set aside for sound improvement to be invested in General Assets,

with the excess to be moved to the Quasi-endowment, made by Sarah, seconded by Gary - all in favor, none opposed

Motion to approve the appropriation of the 2nd Paycheck Protection Program allocation of \$209,669 to the following: \$20,000 to D-010 (Board Designated Reserve Fund), \$103,923 to D-170 (Recovery Fund) and \$85,746 to the Child Care Center made by Dave Willett, seconded by Brian - all in favor, none opposed

MINUTES:

- 1) Chalice Lighting
- 2) Opening Reading: G H Blythe from Little Zen Reader
- 3) Approval of Minutes, Sarah Soper

Motion made for approval of December 2, 2021 minutes with edits from Jen and proofreading from Kathy, made by Liz, David Willett seconds - all in favor, none opposed

- 4) Eighth Principle Discussion, Mary-Jo Maish and Susan Ballard
 - Mary Jo: representing 8th Principle Taskforce - Sue Ballard, Dorothy Faller, Linda New, Mary-Jo Maish, staff person Meghan Ross (Victoria Carter has considered but will not be serving) - would like a BOT member, POC to serve as advisor (Samuel Prince has been working w/ group through UUJO) - questions/concerns?
 - Short term group to organize, make sure all congregants are familiar w/ 8th Principle and wording, able to discuss concerns and viewpoints prior to Annual Meeting in May
 - Group's last meeting: multiple training opportunities w/ different groups, seeing gaps that exist to fill in where needed (some in person, some virtual; scholarships for those who need them)
 - Central East region is offering Jubilee 3 training
 - Planning to reprise Listening Project in March (formerly Widening the Circle at WSUUC)
 - UO is offering Me and White Supremacy Book discussions in small groups
 - Rev. Makar is doing sermon April 23th on 8th Principle
 - Also Liberation Theology Retreat in March
 - RE classes and resource list (Meghan) - links through website?
 - Group is different 8th principle learning group which was seeking interest, some crossover of members (2 total)
 - Meeting coming up - next week Feb 3 Thursday evening 8 pm, on Zoom
 - Create consensus statement to modify/qualify 8th principle adoption
 - Susan Ballard: member of BLM Rocky River, feels this is good fit for her
 - Hybrid approach with both in person and virtual events to ensure participation is desired

- Addendum: esp. for lipreading
- Oversight for group is shared between minister and BOT
- Rev. Makar question: how will focus be intersectional? Samuel Prince mentioned this when he visited
 - 8th principle includes this
 - Susan: working on resources for website, will include range of intersectional issues/topics
 - Kathy: include anti-Semitism and Islamophobia (religious intolerance) as well
- Brian: who are we covenanting with for this statement? Need to be specific or consider this at a minimum
 - Will be spelling this out as we go along

5) Religious Education and Engagement, Meghan Ross

- Downward trending numbers with COVID, but still a lot of concern over low attendance
- Evening Youth Group had 5 kids - expanded age range, directed invites
 - May alter future plans based on success of evening model
- Weekly storytime and monthly children's chapel planned
- Art show will be going up in Feb, including art from Child Care Center
- March 6 skating party - freewill donation if desired - performance by Rev. Anthony and partner: Serpentine in Lakewood 3-5 pm - bring a friend!!!
- Currently updating church website related to RE

6) Finance Committee, Jen Wynn and Suehana Kieres

Finance motions:

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Recovery fund concept: tied to more general goals and ideas than PPP loan stipulations (maintain payroll/employment vs. growth, as an example)

- Informal conversation capacity lost (no Coffee Hour!) - cascade effect

No official definition provided for "recovery fund" - but may not need it - currently have \$117889 including \$103,920 from PPP loan

Dave Willett motions, Brian seconds; discussion requested

- question from Sarah: process to access? Suehana: Currently in money market, money transferred to operating if needed to cover monthly expenses - Jen: procedure requiring preauthorization for tapping in beyond a specified amount - will be off-budget but will be seen by Finance Committee monthly and at a minimum quarterly by whole BOT
- Suzanne: congregational messaging around designated/restricted funds inside context of stewardship? Anthony: frank conversations with older members about money management currently (note: planning to recruit Hal Martin to Stewardship instead of Finance)
- Anthony: Jen, can Finance Committee host introduction to stewardship/pledge drive? Need to update current tech for virtual - priority?

Finance Dashboard:

- CCC/WSUUC relationship definition Taskforce - need to create job description (Rev. Anthony and Suehana will make that happen)
- Capital budget and capital campaign - Anthony has been in convo w/ Clote and Assoc - how to begin should include Ways and Means Council
- Employee Retention Credit has been filed, takes a long time to get a response
- Hilary has not finished Agreed-upon Procedures, likely to finish by next month.
- Page 15 of BOT packet has ESG Environmental Social and Governance Considerations listed for our investment funds
 - Good info to add to website! May need to edit appropriately to prevent confusion over what is an endowment/restricted funds
- Page 18 has full description of different uses of PPP funds, and remaining totals

7) Minister's Report, Rev. Makar

Updates beyond the report:

- Jazz service was much enjoyed
- Green Sanctuary 2030 emphasis beginning in fall 2022

8) Closed session

9) Closing reading: One Real World is Enough.